

SPECIAL COUNCIL MEETING, NOVEMBER 26, 2018 5:30 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Montello, Volkert and Zajkowski

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Zajkowski and carried.

Public Hearing for 2019 Budget

Mayor Horne declared the Public Hearing open to discuss the 2019 Budget. Rae Ann Ailts reviewed the 2019 Budget. The main themes for the 2019 Budget include safety and family first, making New Richmond a destination employer, technology and innovation. The overall impact on the City's mill rate is a reduction of \$.03 per \$1,000 of assessed value. Discussion followed. Mayor Horne declared the Public Hearing closed.

2019 Budget Approval

Alderman Zajkowski moved to approve the budget as follows, seconded by Alderman Kittel and carried.

	2018 ACTUAL & <u>ESTIMATED</u>	2018 APPROVED <u>BUDGET</u>	2019 ADOPTED <u>BUDGET</u>	
REVENUES				
General Property Taxes	3,147,854	3,147,854	3,176,899	0.923%
Taxes (other than property)	743,905	713,009	743,220	
Public Imp Revenue-Assessments	15,483	4,196	4,200	
Intergovernmental Revenues	1,658,851	1,535,870	1,499,890	
Licenses & Permits	587,666	397,665	486,065	
Public Charges for Service	426,548	355,643	332,241	
Miscellaneous Revenue	219,975	168,434	98,730	
Other Financing Sources	77,000	77,000	320,000	
TOTAL REVENUES	6,877,282	6,399,671	6,661,245	
EXPENDITURES				
General Government	1,097,074	1,062,105	1,133,345	
Protection - Person & Property	2,684,995	2,622,318	2,760,722	
Public Works - Streets	1,493,748	1,278,112	1,199,565	
Education & Recreation	1,449,170	1,303,945	1,349,225	
Health & Sanitation	6,520	5,900	5,900	
Conservation & Development	163,869	105,291	181,725	

Outlay	6,145	7,000	15,763	
Other Financing Uses / Transfers	15,000	15,000	15,000	
TOTAL EXPENDITURES	6,916,521	6,399,671	6,661,245	4.087%

<u>All Governmental & Proprietary Funds Combined</u>	<u>Estimated Fund Balance 1-Jan-19</u>	<u>Total Revenues</u>	<u>Total Expenditures</u>	<u>Estimated Fund Balance 31-Dec-19</u>	<u>Property Tax Contribution Plus TIF Increments</u>
General Fund	2,641,871	6,661,245	(6,661,245)	2,641,872	3,176,899
Impact Fees Fund	504,508	186,000	(251,650)	438,858	
Cemetery Fund	21,656	20,500	(26,500)	15,656	
WDF/Revolving Loan/Housing Fund	66,000	140	(46,000)	20,140	
Debt Service Fund	-	3,009,038	(3,009,038)	-	1,833,178
Capital Projects Fund	404,099	642,000	(712,000)	334,099	
Capital Replacement Fund	-	208,000	(208,000)	-	208,000
Landfill Cleanup Fund - PRP	5,367	54,878	(60,245)	0	
Tax Increments	403,508	1,422,068	(1,360,995)	464,581	442,362
Tax Increments - Other Jurisdictions					838,986
Recycling/Yard Waste Fund	-	237,372	(236,344)	1,028	
Storm Water Utility	21,257	328,918	(245,833)	104,342	
Parks Trust Fund	208,826	126,271	(171,704)	163,393	
Library Trust Fund	301,590	36,000	(8,300)	329,290	
Enterprise Funds	32,173,496	13,089,310	(13,623,118)	31,639,688	
Totals	36,752,178	26,021,740	(26,620,972)	36,152,946	6,499,425
2017 City Mill Rate	Excluding TIF 0.008228485	Including TIF-City portion only 0.008919449			
2018 City Mill Rate	0.008193204	0.008887782			

Outstanding Long-term Debt, December 31, 2018 \$ 17,926,283

Fat Tire Bike Race

Noah Wiedenfeld explained the Big Ring Flyers requested to use City-owned land in the Business & Technical Park for a fat tire bike race on January 12, 2019. This is the third year for the race. Alderman Kittel moved to approve the request, seconded by Alderman Ard and carried.

Shared Ride Taxi Bids

The current contract with Running, Incorporated runs through December 31, 2018. An RFP was issued earlier this year and two bids were received. Staff recommended awarding the shared ride taxi contract to Running, Incorporated for year 1 and year 2 in the amount of \$32.20 per hour. The contract includes increased hours on Friday and Saturday to 2:00 a.m. Alderman Ard moved to accept this recommendation, seconded by Alderman Kittel and carried. Alderman Jackson and Zajkowski voted no.

Assessor Next Steps

Mayor Horne asked about the bid process for assessor services. Considerable discussion followed. Staff will evaluate options over the next 60 to 90 days including in-house assessment services, possibly partnering with another municipality for these services and soliciting feedback related to a revised request for qualifications. Staff will outline the process for bidding assessor services at the January meeting.

Recycling Shed

Rae Ann Ailts explained that Stephens provided notice as of November 30, 2018, they wish to cease operation of the recycling shed. Star Prairie Township will not participate in the recycling shed in 2019 due to increased costs. Two options were outlined for the recycling shed:

Option 1

- Provide a 20 yard roll off available through December
- Access available Saturday 8:00 a.m. to Noon
- Staff will be onsite to monitor

Option 2

- Provide a 20 yard roll off available through January
- Self-service access available Monday through Friday from 7:00 a.m. to 3:30 p.m.

Considerable discussion followed. Alderman Montello moved to choose option 1, seconded by Alderman Jackson and carried.

Communications & Miscellaneous

Craig Yehlik stated Officer Katie Chevrier and K-9 Storm had three weeks of drug training and graduated #1 in the class. The Hometown Holidays parade is on November 30, 2018, at 6:00 p.m.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) to discuss Potential Investment of Public Funds for Public Use, seconded by Alderman Kittel and carried.

Open Session

No action was taken.

Alderman Zajkowski moved to adjourn the meeting, seconded by Alderman Ard and carried.

Meeting adjourned at 7:28 p.m.

Tanya Batchelor
City Clerk